

Organizational Meeting held January 3, 2012 at 6:00 P.M. at the Town Hall

In Schroon Lake N.Y.

Present:

Town Supervisor: Michael Marnell

Councilpersons: Roger Friedman, Don Sage, Meg Wood and Clara Phibbs

Town Clerk: Patricia Savarie

Also Present: Rosemarie Ritson, Albert May, Roger Mahler, Bob Yoeckel,
Mark Whitney and Jay Phibbs

Supervisor Marnell called the meeting to order at 6:00 P.M. with a Pledge to the Flag.

Resolution #1 Audit of Claim

Councilwoman Phibbs moved a resolution to pay the bills as reviewed, seconded by Councilman Friedman; carried

General Fund \$31,001.91 Water \$34,273.71

Resolution # 2 – 61

Councilman Friedman moved resolutions #2 – 61, seconded by Councilwoman Wood; carried

2. Day and time of the monthly Town Board meeting shall be the second Monday of each month at 6 PM unless otherwise advertised.
3. Legal Newspaper - Times of Ti, Daily Glens Falls Post Star & Press Republican
4. Official Depository - Glens Falls National Bank & any other NYS bank for investments
5. Sewer and Water Tax Collector – Patty Savarie
6. Auto expenses for Town employees \$.445 per mile
7. Budget Officer – Chris Stone
8. Health Officer-HHHN-Hourly as needed – MD not required
9. Register of Vital Statistics – Patty Savarie - Deputies – Betsy Calhoun & Denise Paradis
10. Deputy Clerk of conservation licenses – Betsy Calhoun & Denise Paradis
11. Maximum of \$1000 for small tools and implements for Highway Department without prior Town Board approval
12. Legal Holidays for Town employees - New Year's Day, Martin Luther King Jr. Day, Presidents' Day, Good Friday*, Memorial Day, Independence Day, Labor Day, Columbus Day, General Election Day, Veteran's Day, Thanksgiving Day and Friday after, and Christmas Day (Day after only if it falls on a scheduled workday. (*Transfer Station employees will observe Easter Sunday as a holiday in lieu of the Good Friday holiday)
13. Deputy Supervisor - Roger Friedman \$1000/Ann.
14. Deputy Highway Superintendent – Roger Mahler - \$1500/Ann.

15. Secretary to the Supervisor-\$14.72 per hr.
16. Salaries of elected officials as budgeted and advertised
17. Salaries for HEO's: Roger Mahler - \$17.82 per hr.; Don Fish - \$13.73 per hr.; Gordon Graves - \$17.13 per hr.; Richard McCray - \$13.73 per hr.; Paul Bessey - \$15.69 per hr.; and Wayne Welch - \$13.73/Hr. MEO's: Brian McCoy - \$12.26; Nathan Armstrong - \$12.26 per hr.; Lance Gould - \$17.13 per hr.; LABORERS as follows: Chris Savarie & Joe Flores - \$9.78 per hr.
18. Department head salaries per budget – Water & Sewer
19. Town Clerk hours - 10AM to 2 PM – Mon - Fri
20. Public Information Officer - Town Clerk
21. Chairman of Board of Assessors – Richard Schoenstadt
22. Chairman of Zoning Board of Appeals – Robert Claus – Temporary Chair
23. Set Hourly Rate for Board of Assessment Review - \$10.00 per hr. and mileage \$.445
24. Chairman of Youth Commission - \$2000/Ann.
25. Appoint Tina Armstrong Youth Coordinator - \$1500/Ann.
26. Town Attorney to be retained as needed - Cherie Indelicato
27. Renew contract with Senior Citizens - \$13,150 Rec. & Soc. Program
28. Dog Warden - \$800 plus \$.445 per mile – Laurie Bruce
29. School Crossing Guard – Mallory Moses - \$8.73 per hr.
30. Building Inspector III – Jon Senecal
31. Approval of Chamber of Commerce Contract as budgeted - \$18,000
32. Approval of Ambulance Contract-\$45,000

34. Re-appointments to Revolving Loan Fund Committee – Georgia Burnhardt – 12-31-13;
Kathy Shiell - 12-31-13
35. Re-appointments to SL Park District Commissioners – Vacant and Alternant
Edward Donley 12-31-13
36. Approve attendance to Association of Towns Annual meeting in February with all actual and necessary expenditures being paid by the town. Voting delegate for Assn. of Towns Meeting – Roger Friedman – Alternate – Meg Wood
37. Resolution to use short form for advertising of Annual Report of fiscal affairs of the Town of Schroon
38. Town Historian – Gary Glebus - \$600
39. Resolution to pay bills to date and to pay utility bills when received during 2012
40. Petty cash fund for Town Justice - \$200, for Town Clerk - \$50
41. Renew Dog Control Contract with Dr. Mack
42. Accept Annual Historian Report - table
43. Accept Annual Justice Report - table
44. Accept Golf Course Annual Income Report
45. Accept Animal Control Officers' Report - table

46. Set copy fees at \$.25 for first 10, then \$.10 per copy
47. Set fax fees - \$.25 incoming - \$2.00 out-going
48. Accept Zoning/Septic/Bldg. codes report form Codes Enforcement Officer, Don Sage
49. Appoint Parade Chairperson – Kate Huston
50. Continue Eurasian Water Milfoil Management with Adirondack Ecologist per budget
51. Review Procurement Manual
52. Annual Accounting – Any Department collecting monies
53. Renew County & State Highway Work Permit
54. Approval of the Highway Superintendent's attendance to the Annual Highway School including the payment of necessary expenditures
55. Request to attend Golf Course Training
56. Request from all departments a list of surplus, if any, equipment with a minimum bid – sold to highest bidder
57. Winter rental at Airport at \$150 .00 a month for January, February and March
58. Cemeteries – Protestant, Catholic, Severance - \$400 for cemetery maintenance
59. Renew oil separator contract for Highway Garage floor drain system
60. Pay Dues of \$550.00 to Association and Towns
61. Re-appointments to Youth Commission Rose Behrens 12-31-2016 and Donna Secor 12-31-2016
62. Re- appointment to Board of Assessment Review Rosemarie Ritson 09-30--2016

Resolution #63 Payment to SD Atelier

Councilwoman Wood moved a resolution to pay the SD Atelier bill \$666.20 for consulting with the Library Consultant on December 9, 2011, seconded by Councilman Friedman; carried.

Resolution #64 Essex County Ethics Board

Councilwoman Wood moved a resolution to use the County Ethics Board when needed, seconded by Councilman Friedman; carried.

Councilman Sage moved to adjourn at 7:14 P.M., seconded by Councilwoman Wood; carried.

Dated: January 9, 2012

Town Clerk