

**Organizational Town Board Meeting held January 3, 2013 at 6:00 P.M. at the Town Hall  
in Schroon Lake N.Y.**

**Present:**

**Town Supervisor:** Michael Marnell

**Councilpersons:** Roger Friedman, Don Sage, Meg Wood and Clara Phibbs

**Town Clerk:** Patricia Savarie

**Also Present:** Albert May, Rosemarie Ritson, Jay Phibbs, Marcia Hartnett,  
Dick Newell

Supervisor Marnell called the meeting to order at 6:00 P.M. with a salute to the Flag.

**Resolution #1 Approval of Minutes**

Councilwoman Phibbs moved a resolution to accept the minutes of December 11, 2012, second by Councilman Friedman; carried.

**Resolution #2 Audit of Claim**

Councilwoman Phibbs moved a resolution to pay the bills as reviewed, seconded by Councilman Friedman and Supervisor Marnell; carried (Councilwoman Wood and Councilman Sage –Abstained)

General Fund \$13,189.11 Water \$511.87 Highway \$18,663.20 Sewer \$4,753.10

**Resolution #3 – 57 Organizational Meeting**

Councilwoman Wood moved resolution #3 – 57, seconded by Councilman Sage; carried.

3. Day and time of the monthly Town Board meeting shall be the second Monday of each month at 6 PM unless otherwise advertised.
4. Legal Newspaper - Times of Ti, Daily Glens Falls Post Star & Press Republican
5. Official Depository - Glens Falls National Bank & any other NYS bank for investments
6. Sewer and Water Tax Collector – Patty Savarie
7. Auto expenses for Town employees \$.445 per mile
8. Budget Officer – Chris Stone
9. Health Officer-HHHN-Hourly as needed – MD not required
10. Register of Vital Statistics – Patty Savarie - Deputies – Betsy Calhoun & Denise Paradis
11. Deputy Clerk of conservation licenses – Betsy Calhoun & Denise Paradis

12. Maximum of \$1000 for small tools and implements for Highway Department without prior Town Board approval
13. Legal Holidays for Town employees - New Years Day, Martin Luther King Jr. Day, Presidents' Day, Good Friday\*, Memorial Day, Independence Day, Labor Day, Columbus Day, General Election Day, Veteran's Day, Thanksgiving Day and Friday after, and Christmas Day (Day after only if it falls on a scheduled workday. (\*Transfer Station employees will observe Easter Sunday as a holiday in lieu of the Good Friday holiday)
14. Deputy Supervisor - Roger Friedman \$1000/Ann.
15. Deputy Highway Superintendent – Roger Mahler - \$1500/Ann.
16. Secretary to the Supervisor-\$15.02 per hr.
17. Salaries of elected officials as budgeted and advertised
18. Salaries for HEO's: Roger Mahler - \$18.12 per hr.; Don Fish - \$14.03 per hr.; Gordon Graves - \$17.43 per hr.; Richard McCray - \$14.03 per hr.; Paul Bessey - \$15.99 per hr.; and Wayne Welch - \$14.03/Hr. HEO's: Brent Dezalia -\$15.68/Hr Auto Mechanic per hr.; Lance Gould - \$17.43 /Hr MEO.; LABORERS as follows: Joe Flores - \$10.08 per hr. , Timothy Mahler- \$10.08/Hr and Ethan Tyrrell \$10.08/Hr.
19. Department head salaries – Water – David Clark \$20.71/Hr & Sewer – James Roblee \$20.37/Hr
20. Town Clerk hours - 10AM to 2 PM – Mon - Fri
21. Public Information Officer - Town Clerk
22. Chairman of Board of Assessors – Richard Schoenstadt
23. Chairman of Planning Board – Vacant, Re-appointment committee members Larry Phillips – 12/31/17
24. Re-appoint Chairman of Zoning Board of Appeals – Robert Claus – Temporary Chair- 12/31/17, Committee members- Shawn Baker – 12/31/17, Guy William – Alternate - 12/31/17
25. Set Hourly Rate for Chairman of Board of Assessment Review - \$10.00 per hr. and mileage \$.445
26. Appoint Pat Savarie as Chairman of Youth Commission - \$2000/Ann.
27. Appoint Tina Armstrong as Youth Coordinator - \$1500/Ann.
28. Town Attorney to be retained as needed - Vacant
29. Renew contract with Senior Citizens - \$13,150 Rec. & Soc. Program
30. Dog Warden - \$800 plus \$.445 per mile – Laurie Bruce
31. School Crossing Guard – Mallory Moses - \$9.03 per hr.
32. Building Inspector III – Jon Senecal
33. Approval of Chamber of Commerce Contract as budgeted - \$16,200.00
34. Approval of Ambulance Contract-\$45,000
35. Re-appointments to Revolving Loan Fund Committee – Douglas Mieras – 12-31-14; Roger Sachleben- 12-31-14 Alternate- Mary Egan – 12/31/14
36. Re-appointments to SL Park District Commissioners – John Milsom 12-31-13

37. Approve attendance to Association of Towns Annual meeting in February with all actual and necessary expenditures being paid by the town. Voting delegate for Assn. of Towns Meeting – Roger Friedman – Alternate – Meg Wood
38. Resolution to use short form for advertising of Annual Report of fiscal affairs of the Town of Schroon
39. Town Historian – Gary Glebus - \$600
40. Resolution to pay bills to date and to pay utility bills when received during 2013
41. Petty cash fund for Town Justice - \$200, for Town Clerk - \$50, Golf Course (Seasonal) \$150.00
42. Renew Dog Control Contract with Dr. Mack
43. Accept Annual Historian Report
- 44. Accept Annual Justice -Table**
45. Accept Golf Course Annual Report
46. Accept Animal Control Officers' Report
47. Set copy fees at \$.25 for first 10, then \$.10 per copy
48. Set fax fees - \$.25 incoming - \$2.00 out-going
49. Accept Zoning/Septic/Bldg. codes report form Codes Enforcement Officer, Jon Senecal
50. Appoint Parade Chairperson – Kate Huston
51. Annual Accounting – Any Department collecting monies
52. Renew County & State Highway Work Permit
53. Approval of the Highway Superintendent's attendance to the Annual Highway School including the payment of necessary expenditures
54. Request from all departments a list of surplus, if any, equipment with a minimum bid – sold to highest bidder
55. Cemeteries – Catholic, Severance - \$400 for cemetery maintenance for each
56. Renew oil separator contract for Highway Garage floor drain system
57. Transfer Station Hours Fri-Tues 8:00-4:00 closed Wednesday and Thursday and Town Holidays excluding day after Thanksgiving

#### **Town Attorney**

Councilman Friedman suggested hiring Mark Schachner as the Town Attorney to be retained as needed since Cheri Indelicato has resigned from the position. Supervisor Marnell will do some research and get back to the Board.

#### **Dog Sled Races**

Dog Sled Races are scheduled for February 9<sup>th</sup> and 10<sup>th</sup> with the Town Of Schroon and the Chamber sponsoring the event. The event will take place on Town property as well as private properties. Insurance has to be provided for the private property owners. The athletes or participants are not covered and common practice is to sign a waiver so the Town is not liable if something should happen. Supervisor Marnell will check with Association and Towns to see if the Town can be a sponsor and he has already contacted the Towns insurance carrier to review the policy and get information back to the Board.

### **Supervisor's suggestions for upcoming year**

Supervisor Marnell stated that the ski tow was up and running and had been inspected and the new generator is working fine. Supervisor Marnell would like to accomplish some more items in the coming year. On his list for the coming year is to address the following:

1. Tennis Courts
2. To either rent or purchase a float to shoot Fireworks off of so the park does not have to be fenced off to the public.
3. Save money so our fund balance is up and to keep the tax levy down.
4. Extend the ski area with clearing of trees done within house.
5. Complete the sale of the old Firehouse.

### **Cameras and Scales at Landfill**

Supervisor Marnell will get more information to the Board by the February meeting as to what the grand tally will be with revenues and expenses at the Landfill and at that time will make a decision as to what they need to do.

### **Board Comments**

Councilman Friedman stated that the Schroon Lake Association has a contract with Steve LeMere for \$11,000.00 to do Lake Management, with no obligation on the Towns part.

Councilman Friedman also stated that the Schroon Lake Watershed Management Plan has been granted a matching fund grant of \$300,000.00 through the 2012 Regional Economic Development Council. The Town of Chester, in cooperation with the Schroon Lake watershed communities and Warren County Soil and Water Conservation District, will implement recommendations from the Schroon Lake Watershed Management Plan. Project components include: construction of storm water retrofit projects; a roadside erosion control program; a voluntary on-site wastewater treatment system pump out and water conservation program; implementation of invasive plant management strategies to control Eurasian milfoil; and Lake Stewardship programs.

Councilman Sage moved to adjourn at 6:53 P.M., seconded by Councilwoman Phibbs; carried.

I, Patricia J. Savarie, do hereby certify the foregoing to be a true and correct transcript from the minutes now on file in my office and of the whole such original minutes.

Dated: January 6, 2013 \_\_\_\_\_  
Town Clerk