

Town Board Meeting held December 11, 2017 at 6:00 P.M. at the Town Hall in Schroon Lake N.Y.

Present:

Town Supervisor: Michael Marnell

Councilpersons: Clara Phibbs, Roger Friedman and Meg Wood

Town Clerk: Patricia Savarie

Highway Superintendent: Dana Shaughnessy

Also Present: Albert May, Jay Phibbs, Gail Simon, Steve Cass. Skip and Fran Mahler

Supervisor Marnell called the meeting to order at 6:00 P.M. with a salute to the Flag.

Resolution #201 Approval of Minutes

Councilwoman Phibbs moved a resolution to approve the minutes for the Public Hearing held November 9, 2017 for Local Law #2 at 5:00 P.M., Public Hearing for 2018 Budget held November 9, 2017 at 5:30 P.M. and Regular Board Meeting held November 9, 2017 at 6:00 P.M. seconded by Councilman Friedman; carried.

Resolution #202 Audit of Claim

Councilman Friedman moved a resolution to pay the bills as reviewed, seconded by Councilwoman Phibbs; carried.

General Fund \$30,274.93 Sewer \$21,829.59 Highway \$35,062.65
Water \$19,795.40 Town Hall Project \$8934.21

Resolution #203 To Approve the change in the Disability Policy to ARCH

Councilman Friedman moved a resolution to change the disability policy to ARCH, with a saving of 15%, annual payment will be \$1739.25 compared to \$2053.80, seconded by Councilwoman Phibbs; carried.

Resolution #204 To Approve 2018 Standard Medical Contract

Councilwoman Wood moved a resolution to accept the contract with Standard Medical Services to perform urine drug screening \$60.00, alcohol breath testing \$35.00 and DOT/CDL Physicals \$125.00 and a yearly Consortium Fee of \$100.00 for the Town of Schroon employees, seconded by Councilman Friedman; carried.

Set Date for 2018 Organizational Meeting

Organizational Meeting will be Wednesday, January 3, 2018 at 6:00 P.M.

Resolution # 205 Approve Budget Transfers

Councilwoman Wood moved a resolution to approve the budget transfers, seconded by Councilwoman Phibbs; carried.

BUDGET TRANSFER T TOWN BOARD MEETING 12/11/2017

TO		FROM		AMOUNT
A00-06-7310-100	YOUTH PERSONNEL	A00-06-7020-100	REC. ADMINISTRATION	\$2,000.00
A00-07-8020-400	SET UP WRONG APPROPRIATIONS ACCOUNT PLANNING	A00-07-8010-400	ZONING	\$9.43
A00-06-7180-400	GOLF CONTRACTUAL	A00-06-7180-100	GOLF PERSONNEL	\$15,643.59
AA00-06-7180-200	GOLF EQUIP	A00-06-7180-100	GOLF PERSONNEL	\$2,041.16
A00-06-7310-400	YOUTH CONTRACTUAL	A00-06-7310-100	YOUTH PERSONNEL	\$3,000.00
A00-01-1420-400	ATTORNEY	A00-04-5410-400	SIDEWALKS	\$10,000.00
A00-01-1650-100	COMMUNICATION PER	A00-01-1910-400	INSURANCE	\$1,000.00
A00-01-1950-400	JUDGEMENTS	A00-01-1910-400	INSURANCE	\$839.12
A00-07-8510-400	BEAUTIFICATION COM	A00-07-8810-400	CEMETERY	\$200.40
A00-06-7550-400	CELEBRATIONS	A00-06-7560-400	OTHER ARTS	\$30.00
				\$34,763.70
DA0-04-5110-400	GENERAL CONTRACTUAL	DA0-04-5110-100	GENERAL PER	\$1,392.53
DA0-04-5130-200	EQUIPMENT	DA0-04-5130-400	EQUIP CONTRACTUAL	\$5,000.00
DA0-04-5110-400	GENERAL CONTRACTUAL	DA0-04-5142-400	SNOW REM CONTRACT	\$20,000.00
SW0-07-8340-200	EQUIPMENT	SW0-07-8320-400	POWER	\$3,954.00

Resolution #206 Approve Janitorial Contract for Medical Center

Councilwoman Wood moved a resolution to approve the Janitorial Contract for the HHHN Medical Center in the annual amount of \$23,027.00, seconded by Councilwoman Phibbs; carried.

Resolution #207 Approve 2017 HHHN Contracts for Physicals

Councilman Friedman moved a resolution to accept the Physical Examination Agreement with HHHN for Employees Physicals, \$137.00 each for DOT physicals and \$100.00 for physical examinations, seconded by Councilwoman Wood; carried.

Discussion on the Severance Cemetery

Supervisor Marnell stated that the Severance Cemetery will convey the assets and property to the Town of Schroon at the beginning of the year. There will be a Resolution adopted at the

Organizational Meeting for the Town to take it over and have someone oversee it.

Discussion on Contract for Dog Control

Supervisor Marnell stated he had looked into a contract with the North Country SPCA for 2018 in the amount of \$2654.55 annually. Supervisor Marnell feels this is too much for the few dogs we have too shelter a year and will make arrangements with Laurie Bruce to provide dog shelter service for seized dogs and have it inspected.

Bid for BTI Contract

Supervisor Marnell moved to table the bid for BTI Contract until the Organizational Meeting on January 3, 2018, seconded by Councilman Friedman; carried.

Resolution #208 Award Beach Concession

Councilman Friedman moved a resolution to accept the Beach Concession bid of \$1250.00 per year, for a 3 year contract from Gail Simon, seconded by Councilwoman Wood; carried.

Resolution #209 Appoint Amanda Elms Chair for RLF Committee

Councilman Friedman moved a resolution to appoint Amanda Elms as Chairperson for the Revolving Loan Fund Committee, seconded unanimously; carried.

Resolution #210 Approve Budget Amendments

Councilwoman Wood moved a resolution to approve budget amendments, seconded by Councilman Friedman; carried.

A BUDGET AMENDMENT IS NEEDED TO INCREASE APPROPRIATIONS A00-960 FROM APPROPRIATED FUND BALANCE A00-599 TO ACCOUNT FOR THE PURCHASE OF THE CODES TRUCK ON COUNTY CONTRACT.

Appropriated Fund Balance	A00-599	\$21,768.00
Appropriations	A00-960	\$21,768.00

To amend budget per board approval to cover purchase of codes truck on county contract.

A00-02-3620-400 codes contractual

A BUDGET AMENDMENT IS NEEDED TO INCREASE APPROPRIATIONS DA0-960 FROM APPROPRIATED FUND BALANCE DA0-599 TO ACCOUNT FOR THE PURCHASE OF EQUIPMENT AND CAPITAL IMPROVEMENTS.

Appropriated Fund Balance	DA0-599	\$72,018.42
Appropriations	DA0-960	\$72,018.42

To amend budget per board approval to cover purchase of equipment and capital improvements.

DA0-04-5130-200 Equipment \$ 39,474.11

DA0-04-5112-200 Capital Improvements \$32,544.31

A BUDGET AMENDMENT IS NEEDED TO INCREASE APPROPRIATIONS A00-960 AND ESTIMATED EVENUES A00-510 TO ACCOUNT FOR MONEY RECEIVED FROM DONATION FOR THE STREET DANCE FIREWORKS

Estimated Revenues	A00-510	\$2370.08
Appropriations	A00-960	\$2370.08

To amend budget per board approval to account for money received from donations.
A00-2705 Donations
A00-06-7550.400 Celebrations

Resolution #211 Appoint Seasonal Wing Men for Highway

Councilman Friedman moved a resolution to hire seasonal wing men for the Highway Department, Christopher Barror and Alex Shaughnessy as laborer at \$12.13 an hour, seconded by Councilwoman Wood; carried.

Resolution #212 Appoint Dwayne Hammond to HEO

Councilwoman Wood moved a resolution to appoint Dwayne Hammond to HEO effective December 27, 2017 at the rate of \$16.08 and hour, seconded by Councilman Friedman; carried.

Board Comments

Supervisor Marnell stated he would like to thank Joan Whitty for donating the Christmas Tree in the Park this year.

Councilwoman Phibbs stated she would like to thank Emily Maisonville for writing such a nice letter in the SUN last week and suggested a thank you letter be sent to her. Councilwoman Phibbs would like the board to be looking at what the rules and regulations are for using Town property and facility use and do a workshop on it in the near future.

Councilman Friedman stated that two individuals would like to donate bike racks to the Town, one for the beach area and one to be located by the Community Gardens.

Councilman Friedman stated he had received comments and actions for the Town of Schroon Waterfront and Community Revitalization Strategy, Draft Summary of Strategies and Projects as follows:

Point 3.e. Muller Pond and Oliver Ponds Hand Launch Areas: Provide clear signage about the use of these sites and the potential for invasive species. Consider making these sites accessible when the next round of UMP Vanderwhacker Mountain Wild Forest amendments.

2005 UMP Language:

- Place boulders immediately to the north of the small parking area at Oliver Pond in order to prohibit vehicles from damaging trees and causing soil compaction. Also place barriers to prohibit the launching of trailered boats. (Pursuant to NYCRR §196.5(a)(3), the operation of mechanically propelled vessels is prohibited on Oliver Pond). Three spaces will be created south of the fireplaces to make up for lost parking. This will involve the cutting of trees and removal of their stumps. An individual project plan will site the lot and detail any tree cutting that may be required in compliance with current policy.
- Place fill in low spot in access to Muller Pond parking lot. Motorized vehicles will be prohibited from traveling beyond the parking lot through signage and construction of an earthen berm at this location. Travel by foot will be encouraged and the path to the pond's edge will be hardened so that it is accessible to people with disabilities.

Comments/Actions:

-Most recently, improvements to these sites were looked at in the spring of 2017. Plans are being

established to improve, rehab, and properly sign and mark these areas for both education and visibility for the public. The goal of these improvements are to not only increase environmental protection and sustainability for many years to come, but also to improve the visibility of the sites for public use and also to increase the ease of access and also increase user enjoyment. Something important to note, we do take universal access for people with disabilities very seriously and whenever improvements to facilities are evaluated, especially in the UMP process, universal access is always considered. Improved and new universal access sites will certainly be looked at in subsequent UMP amendments, including for Muller and Oliver Ponds.

Point 3.i. Improve trail access from Loch Muller to Marion Pond which will be the north country National Scenic Trail Western Entrance

2012 UMP Language:

- Preserve the largely trail-less character of the interior of the HNWA
- Improve accessibility of trail to Bailey Pond, and the Big Pond Trail from Hoffman Rd. to the first bridge, which crosses an unnamed water body (a distance of 0.45 miles). Both of these trails are old road beds and retain that character over most of the trail length described here. Improvement will include trail hardening and improved drainage on muddy stretches of trail and bridging over drainages that would significantly impede wheelchair use.
- If approved, adopt the western segment of the North Country National Scenic Trail through the southern portion of the unit, as described in the NCNST section below.

Comments/Actions:

-Most recently, in the spring of 2017, the 0.9-mile section of trail from Loch Muller rd to Bailey Pond was evaluated to make the above mentioned UMP improvement. Plans are being established to complete the trail improvement to Bailey Pond. Again, the goal of the trail improvement is to increase environmental protection and sustainability for many years to come, and also improve the visibility of the sites for public use and to increase the ease of access and user enjoyment.

-In 2016 and 2017 DEC staff have been consistently working with NCNST staff and volunteer to establish several NCNST connections. The trail from Loch Muller will proceed west from the baily pond trail, remaining south of Bailey Pond, to the interface with the Vanderwhacker Mountain Wild Forest at the Cheney Pond – Irishtown Trail. The NCNST will not pass near Marion pond, nor will a formal trail be developed in the vicinity of Marion Pond. The Marion Pond area is part of the largely trail-less area of the interior of the Hoffman Notch Wilderness Area mentioned above in the 2012 UMP language and adds to the diversity of user experiences that can be sought after in the Hoffman notch wilderness area.

Point 3.j. Improve trail access at Big Pond Trail

2012 UMP Language:

- Trailhead- South side of unit (developed)- travel approximately 2.1 miles west on the Hoffman Road from Route 9. Enter small parking lot on the north side of road to access trail to Big Pond.
- Increase the size of the Big Pond Trailhead parking by 1-2 vehicle spaces. This may be accomplished to an extent by using fill from the adjacent Vanderwhacker Mountain Wild Forest if the parking area for Muller Pond could be improved by relocating it to an adjacent location at the height of ground just east of the current access road to Muller Pond. A lot in this location would improve winter access and safety of vehicles into and out of the lot as well as provide material for the Big Pond Trailhead.

Comments/Actions:

-Most recently, in the spring of 2017 the parking area was looked at for improvements. No action has been taken as of yet, but improvements are both needed and desired. These are likely to include increasing the size of the lot to reflect the UMP language above, along with delineation and hardening of the parking area for long term sustainability and increased user access and enjoyment.

Project #2.a.

“Provide the trail link from Schroon Lake to the North Country National Scenic Trail....”

Comments:

The North Country National Scenic Trail traverses across the Adirondack Park, and each section is addressed in the UMPs of the individual Forest Preserve areas that it is proposed to travel through. The Hammond Pond Wild Forest section route is being developed now, as the UMP is in draft at this time. Construction of this section of trail may begin only after the UMP is finalized. There will be a public comment period prior to UMP completion.

“Explore the feasibility of utilizing snowmobile trails for public walking and biking in the non-winter seasons where permitted in UMPs.”

Comments:

Existing snowmobile trails, where they're located on Forest Preserve lands, may or may not be designed for non-winter use. If a trail has only been designed for winter snowmobiling, then it's likely that the trail lacks the dry tread necessary for non-winter use (snowmobile trails take advantage of frozen ground conditions). Therefore, this project would require working with the land manager to assess the viability of non-winter use of snowmobile trails, in order to offer an enjoyable recreational

experience and prevent environmental degradation.

Additionally, many community connector snowmobile trails traverse privately-owned lands, where specific snowmobiling landowner permission has been obtained. Non-winter use permission would need to be negotiated on these private lands.

Project #3.b.

“Schroon Falls: Investigate the potential to create a formal area for kayak/canoe access.”

Comments:

The Schroon Falls area is located in the Hammond Pond Wild Forest. There is an existing small area for parking at the Route 9 – River Road intersection. There is the potential to create a more formal hand launch access point at this site, and that will be addressed in the Hammond Pond Wild Forest UMP rewrite. The balancing issue at this site is that there is already heavy use in this location, and the benefits/drawbacks of attracting more use is a consideration.

Project #3.d.

“Eagle Lake Hand Launch site: Improve launch so that it is functional and add signage about lake and Paragon Brook conditions and locations of other access points. This amendment may require an amendment to the fishing access easement.”

Comments:

This description describes the existing Eagle Lake boat launch site off of Route 74, which is also used as a hand launch. It is located on Hammond Pond Wild Forest land, and so there is no fishing access easement here – fishing may occur here because it is public Forest Preserve land. The Hammond Pond Wild Forest UMP is currently being rewritten, and improvements to this launch for various watercraft can be addressed at this time, during the UMP drafting process. I am curious to know what specifically might be desired for improvement. The draft UMP will be released for public comment sometime in the future.

Project #3.h.

“Gull Pond and Spectacle Ponds: Provide a connection between these two trails. This action would require a Pharaoh Lake Wilderness Area UMP Amendment.”

Comments:

Creating a new trail connection between these two existing trails would indeed require a Pharaoh Lake Wilderness Area UMP Amendment. There are currently no near term plans to amend this UMP, but this would certainly be considered at that time.

Councilman Friedman stated that the Board needs to get the Wage and Salary Program set in the future and meet with Public Sector.

Councilwoman Phibbs moved to adjourn at 6:32 P.M., seconded by Councilwoman Wood; carried.

I, Patricia J. Savarie, do hereby certify the foregoing to be a true and correct transcript from the minutes now on file in my office and of the whole such original minutes.

Dated: December 18, 2017

Town Clerk