

Town Board Meeting held February 13, 2017 at 6:00 P.M. at the Town Hall in Schroon Lake N.Y.

Present:

Town Supervisor: Michael Marnell

Councilpersons: Clara Phibbs, Roger Friedman, Meg Wood and Don Sage

Town Clerk: Patricia Savarie

Also Present: Jay Phibbs, Albert May, Fran Mahler, Dave Reckahn, Juliana Carattini,
Gail Simon and Steve Cass

Supervisor Marnell called the meeting to order at 6:00 P.M. with a salute to the Flag.

Essex County Soil and Water Presentation

Dave Reckahn ,from Essex County Soil and Water gave a presentation on Upper Hudson Watershed Plan. They have questions on Erosion, Invasive Species, Agriculture, Storm-water, Aquatic Organism Passage and Waste water / Water Supply for the Town of Schroon. If Soil and Water can be of any assistants to help with any issues they can contact us.

1. Erosion

Are there any stream projects that have been completed within the town?

Has there been any roadside work completed related to runoff: seeding, stabilization, sediment basins, etc.?

Are there any forest planning projects in the town?

2. Invasive Species

Are there any town issues with terrestrial and/or aquatic invasives?

3. Agriculture

Does the town have a horse facility or other farms?

4. Stormwater

Are there any stormwater issues with DPW facilities or town/hamlet areas?

5. Aquatic Organism Passage

Culvert and bridge assessments are being completed. Does the town have any priority projects related to this?

6. Wastewater / Water Supply

What are the town facilities and needs?

Resolution #65 Audit of Claim

Councilman Sage moved a resolution to pay the bills as reviewed, seconded by Councilman Friedman; carried.

2016

General Fund \$7099.69 Water \$1233.04 Highway \$38,196.21 Sewer \$1166.15

2017

General Fund \$44,714.22 Sewer \$15,574.74 Highway \$35,518.41 Water \$4950.02

Town Project \$4130.00 CDBG RLF \$786.25

Resolution #66 Approval of Minutes

Councilman Friedman moved a resolution to accept the minutes for January 5, 2017 for the Organizational Meeting at 6:00 P.M. and January 23, 2017 at 2:00 P.M.; seconded by Councilwoman Phibbs; carried.

Resolution #67 Approve Town Clerk Annual Report

Councilwoman Phibbs moved a resolution to accept the Town Clerks Annual Report for 2016, seconded by Councilman Sage; carried

Resolution #68 Approve Justice Court Report

Councilman Friedman moved a resolution to accept the Justice Court Annual Report for 2016, seconded by Councilwoman Wood; carried

Resolution #69 Approve Library Annual Report

Councilwoman Wood moved a resolution to accept the Library Annual Report for 2016, seconded by Councilman Sage; carried

Resolution #70 Accept Bid for a 2016 Kubota Tractor for Highway

Councilman Friedman moved a resolution to accept the bid from Salem Farm supply, Inc. in the amount of \$22,274.00, seconded by Councilman Sage; carried.

Resolution #71 Approve New Concession Stand Specifications

Councilman Friedman moved a resolution to accept the new Concession Stand Specifications, seconded by Councilwoman Wood; carried.

TOWN OF SCHROON

***FOOD AND SOFT DRINK
BEACH CONCESSION SPECIFICATIONS***

1)Minimum acceptable bid shall be \$700.00 each year, to be bid for either a one year and/or three year contract.

2)Food & Soft Drink Concession Area shall consist of the concrete slab which was designed for this purpose. The Town will provide electric service. However, the electric panel box must be kept accessible at all times. The vendor may place a maximum of four tables near concrete slab. The town assumes no liability for damage to vendor equipment.

3)The period of the contract is from Memorial Day Weekend through Columbus Day.

4)Any and all peddler permits issued by the Town shall be restricted from the concession area of the duly awarded concession for the Town. No other food vendor shall be allowed along the Dock Street to Leland Avenue areas owned by the Town.

5)Exceptions to #3:

The Lions Club shall be the sole food vendor in the concession area for July 4th Celebration.

The Schroon Lake Association has been granted permission to have food vendors for their Arts and Crafts Fair.

1)Concession shall consist of food and non-alcoholic beverages ONLY!

- 2) No refunds shall be made to any food concessionaire after bids have been awarded.
 - 3) The concessionaire shall be responsible for all garbage and clean up in the area of the concession. Trash receptacles must be removed daily at the time of closing.
 - 4) Insurance — The successful concessionaire shall provide the Town of Schroon with a Certificate of Insurance.
 - 5) The concessionaire shall furnish the Town with copies of all State required permits or licenses.
 - 6) The Town Board in consultation with the concessionaire shall determine any and all questions or conditions. All Town Board decisions shall be final.
 - 7) Bid Monies – The successful bidder shall pay the Town of Schroon 10% upon acceptance or by March 31st, 45% by July 10th, and the balance by August 10th. Failure to comply shall result in the automatic termination of the agreement.
- 1) Either party may terminate the contract with **with due cause**. If it is a multiple year contract, the concessionaire must notify the Town by October 31 of the current year if they do not plan to return the following year.

Resolution #72 Approve Budget Transfer

Councilman Sage moved a resolution to approve the Budget Transfer, seconded by Councilman Friedman; carried.

HIGHWAY

Account	From	Amount	Account	To	Amount
DA0-04-5142-100	PER. SNOW REMOVE	\$21,322.28	DA0-04-5110-400	HIGHWAY CONTRACT	\$12,122.28
ADDITIONAL EXPENSES			DA0-04-5130-200	MACHINERY	\$5,200.00
			DA0-04-5142-400	SNOW REMOVAL	\$4,000.00

WATER

SW0-07-8340-200	EQUIPMENT	\$20,000.00	SW0-07-8340-400	TRAN. AND DIST	\$20,000.00
TRANSFER BETWEEN EQUIPMENT AND CONTRACTUAL					
SW0-07-8320-400	POWER	\$500.00	SW0-07-8310-400	ADMINISTRATION	\$500.00
ADDITIONAL EXPENSES					

GENERAL

A00-01-1410-100	PERSONNEL	\$92.00	A00-01-1430-400	PER. CANTRACTUAL	\$92.00
A00-01-1670-400	CENTRAL PRINT	\$1,816.00	A00-01-1680-400	CENTRAL CONTRACT	\$1,816.00
A00-02-3620-400	CONTRACTUAL	\$132.00	A00-02-3620-100	PER CODES	\$132.00
A00-03-4989-400	LAKE STUDY	\$156.00	A00-03-4068-400	INSECT CONTROL	\$156.00
A00-04-5410-400	SIDEWALKS	\$5,004.00	A00-04-5132-400	HIGHWAY GARAGE	\$5,004.00
A00-06-7110-100	PARKS PER	\$820.73	A00-06-7110-400	PARKS CONTRACT	\$820.73
A00-04-5410-400	SIDEWALKS	\$3,400.00	A00-06-7110-400	PARKS CONTRACT	\$3,400.00
A00-06-7550-400	CELEBRATIONS	\$600.00	A00-06-7510-400	HISTORIAN	\$600.00
A00-07-8020-400	PLANNING	\$36.00	A00-07-8010-400	ZONING	\$36.00
A00-06-7140-400	SKI TOW	\$1,014.00	A00-07-8160-100	PER LANDFILL	\$1,014.00
A00-06-7140.100	SKI TOW	\$3,500.00	A00-07-8160-400	CONTRC LANDFILL	\$3,500.00
A00-08-9050-800	UNEMPLOYMENT	\$2,013.00	A00-08-9060-800	HEALTH INS	\$2,013.00
A00-06-7145-400	SNOWMOBILE	\$1,000.00	A00-06-7410-100	LIBRARY PER	\$1,000.00
A00-06-7020-100	ADMIN RECREATION	\$908.44	A00-06-7410-100	LIBRARY PER	\$908.44
A00-07-8510-400	COMM.BEAUTIFI	\$167.43	A00-06-7410-400	LIBRARY CONTR	\$167.43
A00-01-1620-400	BUILDINGS	\$28,412.00	A00-06-7180-400	GOLF CONT	\$28,412.00

TO ACCOUNT FOR ADDITIONAL EXPENSES

Resolution #73 Approve Budget Amendments

Councilman Friedman moved a resolution to approve the Budget Amendments, seconded by Councilman Sage; carried.

A BUDGET AMENDMENT IS NEEDED TO INCREASE APPROPRIATIONS A00-960 FROM APPROPRIATED FUND BALANCE A00-599 TO ACCOUNT FOR ADDITIONAL EXPENSES IN THE TENNIS COURT PROJECT.

Appropriated Fund Balance	A00-599	\$61,214.94
Appropriations	A00-960	\$61,214.94

To amend budget per board approval to cover additional expenses in 2016 for the Tennis Court Project.

A00-06-7110-411 Tennis Court Project

A BUDGET AMENDMENT IS NEEDED TO INCREASE APPROPRIATIONS A00-960 AND ESTIMATED REVENUES A00-510 TO ACCOUNT FOR MONEY RECEIVED FROM THE TWO LAKE ASSOCIATION FOR THE LAKE STEWARDS.

Estimated Revenues	A00-510	\$10,113.24
Appropriations	A00-960	\$10,113.24

To amend budget per board approval to account for money received from Paradox Lake Association and the Schroon Lake Association for the lake stewards.

A00-3989 State Aid and community aid

A00-06-7310.100 Youth Personnel

A BUDGET AMENDMENT IS NEEDED TO INCREASE APPROPRIATIONS SS0-960 FROM APPROPRIATED FUND BALANCE SS0-599 TO ACCOUNT FOR ADDITIONAL EXPENSES IN THE SEWER FUND 2016.

Appropriated Fund Balance	SS0-599	\$18,100.00
Appropriations	SS0-960	\$18,100.00

To amend budget per board approval to cover additional expenses in 2016 for the sewer fund .

SS0-07-8130.400 Treatment and Disposal Contractual \$6069.00

SS0-07-8110-400 Administration \$3749.00

SS0-08-9060-800 Health Ins. \$8282.00

A BUDGET AMENDMENT IS NEEDED TO INCREASE APPROPRIATIONS A00-960 AND ESTIMATED REVENUES A00-510 TO ACCOUNT FOR MONEY RECEIVED FROM THE TENNIS GRANT.

Estimated Revenues	A00-510	\$54,734.85
Appropriations	A00-960	\$54,734.85

To amend budget per board approval to account for grant money received for the Tennis Court Project.

A00-3989 State Aid

A00-06-7110-411 Tennis Court Project

Resolution #74 Approve Shared Service Contract with NYSDOT

Councilwoman Phibbs moved a resolution for an agreement for shared services between NYSDOT and the Town of Schroon for two years, seconded by Councilwoman Wood; carried.

Resolution #75 Approve HHHN Agreement for Town Physicals

Councilwoman Phibbs moved a resolution to accept the Physical Examination Agreement with HHHN for Employees Physicals, \$137.00 each for DOT physicals and \$100.00 for physical examinations, seconded by Councilman Sage; carried.

Resolution #76 Approve Northeast Proposal for Water Department

Councilwoman Phibbs moved a resolution to approve Northeast Controls Inc. to do computer updates at the well site, install two single input/dual output current isolators to take a 24 VDC input signal from a Sigma pressure transmitter, drive an output to see the level in Wells 1 and 2 and send an additional analog input signal to an ROC AI card for monitoring purposes in the amount of \$8,720.00, seconded by Councilman Sage; carried.

Resolution #77 Franchise Agreement for Time Warner and SLIC

Councilwoman Wood moved a resolution to have the Town Attorney look over the Franchise Agreements for Time Warner Cable and SLIC, seconded by Councilman Friedman; carried.

Request for PILOT Agreement for Lakeside Manor

Councilwoman Phibbs moved to **Table** the discussion on the PILOT Agreement for Lakeside Manor until they have the Town Attorney look it over, seconded by Councilman Friedman; carried.

Discussion on the Town Junk Ordinance

Supervisor Marnell stated he was getting a lot of complaints about homeowners having junk on their property and would like Jon Senecal, Building and Codes Officer, to check the side roads in the spring to see who has these issues and have the Town of Schroon send out letters to them to clean it up or they will be charged if the Town has to do it.

Discussion on Keppler's Point

Supervisor Marnell stated that the public thinks that Keplers Point is a Public Beach and they are having a lot of issues from the public. He would like the Board to be thinking of ways to be able to control this problem at the next Board meeting.

Resolution #78 Purchase Electronic Doors for Town Hall

Councilman Sage moved a resolution to purchase electronic doors for the Town Hall in front and in the back of the building from Jim's Glass Service in the amount of \$5,000.00 to come out of Building and Grounds Budget, seconded by Councilman Friedman; carried.

Board Comments

Supervisor Marnell stated that there was still grant money left from the Tennis Court Project through Essex County Office of Community Resource Planning to construct a new skating rink and building. The total amount left is \$171,415.94 which means we have 50% of that available in grant totaling \$85,707.97.

Councilman Friedman stated he would like to thank Supervisor Marnell in convincing HHHN to have meetings in the Health Center when it is available. Councilman Friedman stated that Cycle Adirondack was coming to Schroon Lake for two days and would bring people into town for business, they will stay at the fields behind the school.

Councilman Friedman attended a meeting for the Town of Schroon Waterfront and Community Revitalization Strategy and encouraged anyone who would like to be on the committee to do so. This project is funded through the NYS Department of State with funds provided under Title 11 of the Environmental Protection Fund. Essex County has procured the services of a professional planning consultant to prepare local waterfront revitalization strategies for the Town of Crown Point and Schroon Lake. These strategies will allow the Towns to define a vision for the future of their waterfront, identify and prioritize needs and develop a detailed plan and strategy for implementation.

The strategy will serve as a foundation for a comprehensive Local Waterfront Revitalization Program, should the Town wish to pursue one in the future

Councilwoman Wood made a motion to adjourn at 7:06 P.M., seconded by Councilman Sage; carried.

I, Patricia J. Savarie, do hereby certify the foregoing to be a true and correct transcript from the minutes now on file in my office and of the whole such original minutes.

Dated: Feb. 15, 2017 _____
Town Clerk