

Organizational Meeting held January 5, 2017 at 6:00 P.M. at the Town Hall in Schroon Lake N.Y.

Present:

Town Supervisor: Michael Marnell

Councilpersons: Clara Phibbs, Roger Friedman, Meg Wood and Don Sage

Town Clerk: Patricia Savarie

Also Present: Jay Phibbs, Albert May, Fran and Skip Mahler

Supervisor Marnell called the meeting to order at 6:00 P.M. with a salute to the Flag.

Resolution #1 – 61

Councilwoman Phibbs moved a resolution to accept Resolution #1 – 61, seconded by Councilwoman Wood; carried.

1. Day and time of the monthly Town Board meeting shall be the second Monday of each month at 6 PM unless otherwise advertised.
2. Legal Newspaper - Times of Ti, Daily Glens Falls Post Star & Press Republican
3. Official Depository - Glens Falls National Bank & any other NYS bank for investments
4. Sewer and Water Tax Collector – Patty Savarie
5. Auto expenses for Town employees \$.445 per mile
6. Budget Officer – Chris Stone
7. Health Officer-HHHN-Hourly as needed – MD not required
8. Register of Vital Statistics – Patty Savarie - Deputies – Betsy Calhoun & Denise Paradis
9. Deputy Clerk of conservation licenses – Betsy Calhoun & Denise Paradis
10. Maximum of \$1000 for small tools and implements for Highway Department without prior Town Board approval
11. Legal Holidays for Town employees - New Years Day, Martin Luther King Jr. Day, Presidents' Day, Good Friday*, Memorial Day, Independence Day, Labor Day, Columbus Day, General Election Day, Veteran's Day, Thanksgiving Day and * Friday after, and Christmas Day (Day after only if it falls on a scheduled workday). (*Transfer Station employees will observe Easter Sunday as a holiday in lieu of the Good Friday holiday and the day after Thanksgiving as a floater to be taken by the 15 th of December)
12. Deputy Supervisor - Roger Friedman \$1000/Ann.
13. Deputy Highway Superintendent – Roger Mahler - \$1500/Ann.
14. Clerk to the Supervisor-\$17.06 per hr.
15. Salaries of elected officials as budgeted and advertised
16. Salaries for HEO's: Roger Mahler - \$20.17 per hr.; Gordon Graves - \$19.48 per hr.; Richard McCray - \$18.83 per hr.; Paul Bessey - \$18.83 per hr.; Wayne Welch - \$18.83/hr.: Joe Flores - \$16.08/hr. Auto Mechanic Brent Dezalia -\$17.73/Hr, MEO's Lance Gould - \$19.48 /hr; Duane Hammond \$14.61/Hr.
17. Department head salaries – Water – David Clark \$22.76/hr & Sewer – James Roblee

\$22.42/Hr

18. Town Clerk hours - 10AM to 2 PM – Mon - Fri
19. Public Information Officer - Town Clerk
20. Chairman of Board of Assessors – Richard Schoenstadt
- 21 Re-appoint members of Planning Board – Lorraine Altmann and Alan DeCeaes-alternate
- 22 Set Hourly Rate for Chairman of Board of Assessment Review - \$15.00 per hr. and mileage
\$.445
- 23 Chairman of Youth Commission - \$2000/Ann.
- 24 Appoint Jeff Cutting Youth Coordinator - \$1500/Ann.
- 25 Town Attorney to be retained as needed – Mark Schachner
- 26 Renew contract with Senior Citizens - \$13,150 Rec. & Soc. Program
- 27 Dog Warden - \$1000 plus \$.445 per mile – Laurie Bruce
- 28 School Crossing Guard – Mallory Moses - \$11.08 per hr.
- 29 Building Inspector III – Jon Senecal - \$17.73/hr
- 30 Approval of Chamber of Commerce Contract as budgeted - \$19,000.00
- 31 Approval of Ambulance Contract-\$245,000
- 32 Appointments to Revolving Loan Fund Committee –Bella Boardway,Mary Egan, Roger
Sachleben, Cathy Moses and James Robbins -Alternate
- 33 Appointments to SL Park District Commissioners –
- 34 Approve attendance to Association of Towns Annual meeting in February with all actual and
necessary expenditures being paid by the town. Voting delegate for Assn. of Towns Meeting –
Roger Friedman – Alternate – Meg Wood
- 35 Resolution to use short form for advertising of Annual Report of fiscal affairs of the Town of
Schroon
- 36 Resolution to pay bills to date and to pay utility bills when received during 2017
- 37 Petty cash fund for Town Justice - \$200, for Town Clerk - \$50, Golf Course (Seasonal) \$150.00
and Landfill - \$179.00
- 38 Renew Dog Control Contract with Dr. Mack
- 39 Town Historian – Loris Clark- \$600
- 40 Accept Annual Justice Report - Table
- 41 Accept Golf Course Annual Report- Table
- 42 Accept Animal Control Officers' Report -Table
- 43 Set copy fees at \$.25 for first 10, then \$.10 per copy
- 44 Set fax fees -\$.25 incoming and \$2.00 out-going
- 45 Accept Zoning/Septic/Bldg. codes report form Codes Enforcement Officer, Jon Senecal
- 46 Appoint Parade Chairperson – SL Chamber of Commerce
- 47 Review Procurement Manual
- 48 Annual Accounting – Any Department collecting monies
- 49 Renew County & State Highway Work Permit

- 50 Approval of the Highway Superintendent's attendance to the Annual Highway School including the payment of necessary expenditures
- 51 Request from all departments a list of surplus, if any, equipment with a minimum bid – sold to highest bidder
- 52 Cemeteries – Catholic, and Severance - \$400 for cemetery maintenance
- 53 Renew oil separator contract for Highway Garage floor drain system
- 54 Transfer Station Hours Fri-Tues 9:00-4:00 closed Wednesday and Thursday and Town Holidays excluding day after Thanksgiving
55. Audit of Claim
 - 2016
 - General Fund \$8,984.05 Water \$3,087.15 Highway \$11,904.21
 - Sewer \$2,464.45 Town Hall Project \$8445.21
 - 2017
 - General Fund \$13,067.82 Sewer \$1,573.70
56. Approval of Board Minute for December 14, 2016
57. Accept Gary Glebus Resignation Town Historian
58. Accept Surplus Equipment Sold 1996 Ford F-250 for \$1,669.00, Tractor Bucket for \$1560.00 and 2520 HST Tractor for \$5400.00
59. Set Regular Work Hours for Departments; Sewer and Water -Mon. 8hr., Tues.- Fri. 7hrs, Sat. and Sun. 2 hrs.; Parks Department 6:30 – 3:00 Mon.-Fri.; Highway 6:30 – 3:00 Mon.-Fri.
60. Approve the 2017 Youth Board/Planning Committee
61. Set a Workshop Date for Wage and Salary Program March 6, 2017 at 1:00 P.M.

Resolution # 62 Approve ZBA Member

Councilman Friedman moved a resolution to approve Richard Schoenstadt to the Zoning Board of Appeals, seconded by Councilwoman Wood; carried.

Resolution #63 Advertise for Park Commissioner

Councilman Sage moved a resolution to advertise for Park Commissioner vacancy, seconded by Councilwoman Phibbs; carried.

Board Comments

Supervisor Marnell stated that the Ski Tow had been inspected and they just need to replace some signs. The Town Hall construction will begin again in March or April depending on the weather. Gore Mountain has donated thirty skis to the Youth Commission. Supervisor Marnell stated he had looked at a report from the Essex County Health Department stating that Schroon Lake Central had the highest number for free and reduced lunches in the County at 89% and was very surprised at the

number.

Councilman Sage stated that there will be a Broadband Committee Meeting January 6, 2017 at 3:00 P.M. SLIC is still working on easements with Nationalgrid. Councilman Friedman stated that he is working on the Franchise agreement between Time Warner Cable and SLIC.

Councilman Sage moved to adjourn at 6:37 P.M., seconded by Councilwoman Wood; carried.

I, Patricia J. Savarie, do hereby certify the foregoing to be a true and correct transcript from the minutes now on file in my office and of the whole such original minutes.

Dated: January 9, 2017 _____
Town Clerk