

**Town Board Meeting held October 15, 2018 at 6:00 P.M. at the Town Hall in Schroon Lake N.Y.**

**Present:**

**Town Supervisor:** Michael Marnell

**Councilpersons:** Clara Phibbs, Don Sage, Meg Wood and Roger Friedman

**Town Clerk:** Patricia Savarie

**Also Present:** Ethan Thompson, Albert May, Jay Phibbs, Carmile Caputo Abbott, Tim Rowland, Marcia and Jim Hartnett, Fran and Skip Mahler and Dan and Deb Gorke

Supervisor Marnell called the meeting to order at 6:00 P.M. with a salute to the Flag.

**Resolution #198 Approval of Minutes**

Councilman Sage moved a resolution to approve the minutes for the Regular Board Meeting held September 10, 2018 at 6:00 P.M., Special Board Meeting held September 17, 2018 at 1:30 P.M. Budget Workshop October 4<sup>th</sup> and 11<sup>th</sup> 2018 at 12:00 P.M., seconded by Councilwoman Wood; carried.

**Resolution #199 Audit of Claim**

Councilwoman Phibbs moved a resolution to pay the bills as reviewed, seconded by Councilman Friedman; carried. (Councilman Sage - Abstained)

General Fund \$71,540.17 Sewer \$9703.85 Water \$5818.24 Highway \$175,492.76  
CDBG-RLF \$1240.89

**Resolution #200 Appropriate J-Cap Money**

Councilwoman Wood moved a resolution to appropriate the J-Cap money, seconded by Councilman Friedman; carried.

A BUDGET AMENDMENT IS NEEDED TO INCREASE APPROPRIATION  
A00-960 FROM APPROPRIATED FUND BALANCE A00-599 TO ACCOUNT FOR THE JCAP  
GRANT FOR THE TOWN HALL PROJECT

Appropriated Fund Balance	A00-599	\$28,000.00
Appropriations	A00-960	\$28,000.00
(A00-08-9950.900 Capital Project Town Halls Expension)		

To amend budget per Board Approval for JCAP grant for Town Hall Project.

**Resolution #201 Approve Water Tap for Bruce Caza**

Councilman Sage moved a resolution to approve a water tap for Bruce Caza, tax map #147.5-1-20.221 with the approval of the Water Department, seconded by Councilwoman Wood; carried.

**Resolution #202 Accept State Audit Report and Resolution**

Councilman Sage moved a resolution to accept the State Audit Report and the resolution, seconded by Councilwoman Phibbs; carried.

Whereas, the Town Board of the Town of Schroon, Essex County, New York requires a plan to implement and track any Town capital project in order to provide a thorough understanding of the said project's overall scope and cost prior to the start of said project and to comply with New York State Town Law;

Whereas, the Town Board of the Town of Schroon shall prepare and approve an itemized budget for any Town capital project and amend it as needed; ensure the Town's accounting records for capital projects are accurate and maintained in a timely manner;

Whereas, all monies for each project shall be maintained in a special project related bank account with all documentation subject to the Town Board members' review and available to the public;

Whereas, the Town Board will regularly monitor the financial status, reports of expenditures, income, inter fund advances, assets, liabilities, equity and progress of every contractor and related officials by presentation to the Town Board members , progress spreadsheets with start dates, percent complete and completion date of each step and phase of said project, plus the amount/percent of funds expended to date,including all sources of funding and expenditures related;

Whereas, project's records must be maintained in a manner that allows for a ready comparison of the project's budget to actual financing source received and expenditures incurred throughout the course of the project including all expenditures, change orders, amendments, or other modifications;

Whereas, all claims for payment must be audited and approved before payments are to be made;

Now, therefore be it resolved that the Town Board of the Town of Schroon, does hereby establish and implement a Project Plan for all Town capital projects that provides complete oversight, financial tracking and record management of all related funds and expenditures, and:

Resolved that said plan shall be effective October 15, 2018

#### **Resolution #203 Advertise for 2019 Public Budget Hearing**

Councilman Friedman moved a resolution to advertise for the 2019 Public Budget Hearing, seconded by Councilwoman Phibbs; carried.

#### **LEGAL NOTICE**

#### **PUBLIC HEARING ON 2019 Town of Schroon Budget**

Pursuant to the town board resolution of October 15, 2018, the Town Board of the Town of Schroon will hold a public hearing on the proposed Town Budget for 2019. All citizens and especially senior citizens are invited to attend and provide the Board with written and oral comments on the budget.

The budget hearing will be held in the meeting room of Town Hall, 15 Leland Avenue, Schroon Lake, NY on Thursday, November 8, 2018, at 5:30 PM. The Regular Town Board Meeting will follow after the Budget Hearing at 6:00 P.M.

The Town Budget may be reviewed at the office of the Town Clerk during the regular office hours. All persons wishing to speak at this meeting will be permitted to do so.

#### **Resolution #204 Approve State Contract for Diesel from Adirondack Energy**

Councilwoman Phibbs moved a resolution to approve the state contract for diesel with Adirondack Energy, seconded by Councilman Sage; carried.

#### **Resolution #205 Appoint Library Trustees**

Councilwoman Wood moved a resolution to appoint Laura Dewey, Kathy Granger, Mark LaPlante and Marion Weaver for Library Trustees for a five year term ( January 1, 2019 – December 31, 2023) , seconded by Councilman Sage; carried.

**Resolution #206 Approve 2018 North Country Life Flight**

Councilwoman Phibbs moved a resolution to accept the North Country Life Flight Contract in the amount of \$500.00, seconded by Councilman Sage ; carried

**Resolution #207 Approve Adirondack Artists and Craft's for 2019**

Councilman Friedman moved a resolution to approve the Adirondack Artist and Crafters for the 2019 Season on Thursdays during the summer season and also to be able to set up on the 4<sup>th</sup> of July, seconded unanimously ; carried

**Resolution #208 Approve to sign Finance Service Agreement Long Term Debt**

Councilman Sage moved a resolution approving to sign the Finance Agreement Long Term Debt, seconded by Councilwoman Phibbs; carried. ( Councilman Friedman - Abstained)

**Resolution #209 Accept Paul Mieras Resignation**

Councilwoman Phibbs accepted Paul Mieras Resignation with the understanding that all uniforms and badges are returned to the Town of Schroon, seconded by Councilman Friedman; carried.

**Resolution #210 Accept Cement Quote for the Hockey Rink**

Councilman Sage moved a resolution to accept the quote from Northwood's Concrete in the amount of \$30,500.00 and a winter mix added \$2,200.00 if needed, for the Hockey Rink, seconded by Councilman Friedman; carried.

**Resolution #211 Building and Codes report**

Councilwoman Phibbs moved a resolution to approve the Quarterly Report for Zoning/Building Fire Codes Department, seconded by Councilman Sage; carried.

**Board Comments**

Councilwoman Wood stated that the Town Board had received a nice letter from Elena Rossi Snook thanking the Board for the new Tennis Courts and Back Board. Emily Snook Rossi would like to know when the windows will be fixed in the bandstand. Supervisor Marnell stated he will contact Ernie LaBarge and get a quote on doing the repair work.

Councilman Friedman stated that they had a nice meeting with Pearsall Foundation, 17 groups were present to discuss Grant applications. Grants, which typically fall in the range of \$500 to \$5,000, are made to accredited not-for-profit organizations within the Adirondack Park who serve the needs of the year round residents of the Park. Funding has also been provided, on a limited basis, to organizations outside of the Park who deliver programming and/or services to year round residents within the Park. The focus has been to support programming from arts organizations, libraries, historical associations, environmental and health programs (including food banks). The Foundation generally does

not support Capital campaigns, salary or overhead costs, or building restorations.

Councilman Friedman would like to thank Chris Stone for putting together a template for the Hockey Rink Project. Councilman Friedman stated Councilman Sage had made some corrections to the Docking Ordinance and would like to see it become a Local Law.

**Public Participation**

Jim Hartnett asked the Board to put the State Comptrollers report on the Town Website.

Dan Gorke asked the Town to please keep working on the Paradox Boat Launch with DEC and keep it on their radar screen to improve it.

Councilman Sage moved to adjourn at 6:27 P.M., seconded by Councilwoman Wood; carried.

I, Patricia J. Savarie, do hereby certify the foregoing to be a true and correct transcript from the minutes now on file in my office and of the whole such original minutes.

Dated: October 19, 2018 \_\_\_\_\_  
Town Clerk